How does the new product search engine work?

The new product search engine is an improved tool designed to **make finding products easier and faster**, helping you save time and work more efficiently. To start using it, please **contact the Helpdesk** for activation (+48 89 533 95 07). Below you'll find information on how to use it.

First Launch and Settings

When you first access one of the supported views, the system will ask whether you want to use the new search engine.

- If you choose the old search engine, the question will reappear every 3 days until you decide to switch.
- If you choose the new search engine, the system will no longer ask.
- You can change your search preferences at any time through the option available within the view **[->] - SEARCH SETTINGS**.
- The preferred search mode (1 - new, 2 - old) and the date of the last prompt are saved individually for each operator.

Where is the new search engine available?

The new search engine is available in the following views:

- **Warehouse**
- **Product/service selection for documents**
- **Product/service catalog**

The new search engine is **not available** in the **STOCK AS OF DATE** view.

How the new search engine works

- **Column-based search**: Search is performed within the selected column, e.g., product/service **reference** or **name**.

- **Word order**: The order of words entered doesn’t matter. Words are separated by spaces.
- **Special characters**: Special characters are removed, except for the “+” symbol, which allows searches for specific cases like batteries (e.g., "P+").
- **Phrase weighting**: Results are ranked by relevance.
  - If the full entered phrase is found, it will appear at the top of the result list.
  - Whole-word matches are weighted more heavily than partial matches.
- **Selection list [Ctrl+P]**: The new search engine fully supports searches within selection lists.
- **Minimum character count**: At least **3 characters** are required to begin searching. This value can be changed. However, please note that lowering it may significantly slow down the system. For large companies with an extensive database, it's also possible to increase the minimum number of characters to improve performance. If you want to change the minimum number of characters, please contact the Helpdesk.
- **Result limit**: The maximum number of displayed results is **5000**.

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